

**MINUTES OF THE REGULAR MEETING OF THE NORDONIA HILLS BOARD OF EDUCATION  
HELD ON APRIL 24, 2017**

A Regular Meeting of the Nordonia Hills Board of Education was held on April 24, 2017, at 7:05PM in the Northfield Elementary School, 9374 Olde Eight Road, Northfield, Ohio. The Board President Mr. Lahrmer called the meeting to order with the following members present:

Mr. Lahrmer, Mr. Berchtold, Ms. Matlin, Mrs. McKinley and Mrs. Strong

**PRESIDENT'S REPORT**

Pledge of Allegiance

Ceremonial Oath of Office

Motion to Approve Agenda

Mrs. Strong moved and Mrs. McKinley seconded the motion to approve the agenda.

Vote: Mr. Lahrmer, yes; Mr. Berchtold, yes; Ms. Matlin, yes; Mrs. McKinley, yes; Mrs. Strong, yes. The President declared the motion passed. Resolution 17-4-24-47.

Communications

Staci Albanese, Northfield 3<sup>rd</sup> Grade Journalism  
Teresa White and Frank Blackwell, Science Olympiad State Qualifies  
Laura Collins, Future Problem Solvers State Qualifiers

Committee Reports

- Finance Committee
- Curriculum & Instruction Liaison
- Cuyahoga Valley Career Center

**SUPERINTENDENT'S RECOMMENDATIONS:**

Consent Items

Mr. Berchtold moved and Mr. Lahrmer seconded to approve the following consent items:

- Approve New Board Policies – Second Reading (Action Required)
  - 8.13 – Time and Effort Reporting
  - 8.14 – Procurement with Federal Grants/Fund
  - 8.15 - Disposal of Property
  - 9.39 – Crowdfunding
- Approve Revised Board Policies – Second Reading (Action Required)
  - 1.05 – Major Functions
  - 4.04 – Evaluation of School Counselors

- 6.09 – Habitual and Chronic Truancy Intervention Strategies
- 6.15 – Graduation/Diploma Requirements
- 6.17 – Student Discipline Procedures
- 6.19 – Student Conduct (Zero Tolerance)
- 6.28 – Immunization
- 6.33 – Asthma Medication and Epinephrine Auto Injectors
- 7.17 – Extracurricular Activities
- 7.19 – Interscholastic Athletics
- 7.27 – College Credit Plus Program
- 8.07 – Purchases
- 8.08 – Expense Reimbursements
- 8.11 – Uniform Grant Guidance
- 9.07 – Public Records
- 9.24 – Records Retention and Disposal Schedule
- 9.28 – School Wellness Policy

- Approved donation of \$1,500 from Team Sports Tournaments to be used by the Nordonia High School Baseball team to offset cost of team trip to Myrtle Beach.
- Approve donation from National Express aka Petermann Transportation for the cost of transporting special need students to and from their homes for Special Olympics on May 18, 2017. Estimated donation of approximately \$375.
- Approve donation from Nordonia Band Aides for 82 tuxedo coats at cost of \$4,996, to be used by BHS wind ensemble, concert band and jazz band performances.
- Approve Student Handbooks for the 2017-18 School Year

Vote: Mr. Lahrmer, yes; Mr. Berchtold, yes; Ms. Matlin, yes; Mrs. McKinley, yes; Mrs. Strong, yes. The President declared the motion passed. Resolution 17-4-24-48.

Approve Contracts with Summit Education Service Center for 2017-18

Mr. Berchtold moved and Mrs. Strong seconded to approve the following item:

- Primary Service Plan Agreement – FY2018, Plan A
- Contract for LEA Services
- School Building Lease Agreement for Preschool Program

Vote: Mr. Lahrmer, yes; Mr. Berchtold, yes; Ms. Matlin, yes; Mrs. McKinley, yes; Mrs. Strong, yes. The President declared the motion passed. Resolution 17-4-24-49.

Award Nordonia Middle School Roofing Project

Mrs. Strong moved and Mrs. McKinley seconded to approve the following item:

The Superintendent recommends the award of the Nordonia Middle School Roof Restoration Project Sections A1, B, C, E, F, G and I totaling 19,500 square feet to Garland/DBS Inc. per attached Proposal #25-OH-170360, MICPA#14-5903. Total cost of the entire project materials and labor is \$274,777.

Vote: Mr. Lahrmer, yes; Mr. Berchtold, yes; Ms. Matlin, yes; Mrs. McKinley, yes; Mrs. Strong, yes. The President declared the motion passed. Resolution 17-4-24-50.

Approve Student Academic Consumable Fees for Nordonia High School for the 2017-18 School Year

Mr. Berchtold moved and Mr. Lahrmer seconded to approve the following items:

<b>ALL STUDENTS – PLANNER</b>	\$ 7.00
<b>ALL STUDENTS – NAVIANCE</b>	\$ 6.64
Photography I, II and III	\$25.00
Painting and Pastels/Adv.	\$15.00
Drawing and Illustration/Adv.	\$10.00
Ceramics and Sculpture/Adv.	\$15.00
Printmaking	\$20.00
Foundations 2D Concepts	\$15.00
Foundations 3D Concept/Craft	\$15.00
Jewelry and Enameling	\$20.00
AP Language & Composition	\$10.00
AP Literature & Composition	\$10.00
English Honors 11	\$12.50
Foods with Flair	\$30.00
Gourmet Foods	\$35.00
French I & II CP	\$15.24
French I, II & III Honors	\$30.48
French IV	\$19.75
Spanish I, II CP	\$20.15
Spanish I, II & III Honors	\$18.00
German I Honors	\$16.50
German II Honors	\$10.45
German III Honors	\$17.60
Biology & Honors Biology	\$25.00
AP Biology	\$25.00
Physical Sci & Honors Physics	\$25.00
AP Physics	\$25.00
Environmental Science	\$31.75
Chemistry/Honors Chemistry	\$31.75
AP Chemistry	\$42.70
Forensics	\$22.25
Engineering and Design	\$ 5.50
Human Anatomy & Physiology	\$15.00
AP Psychology	\$ 5.00
AP US History	\$15.00

AP Government and Politics	\$ 5.00
AP World History	\$ 5.00
Economics CP & Honors	\$ 1.00
Government CP & Honors	\$ 1.00
AP Test Fee	\$93.00

Vote: Mr. Lahrmer, yes; Mr. Berchtold, yes; Ms. Matlin, yes; Mrs. McKinley, yes; Mrs. Strong, yes. The President declared the motion passed. Resolution 17-4-24-51.

Personnel Items

Mr. Berchtold moved and Mrs. McKinley seconded to approve the following personnel items:

**ADMINISTRATIVE:**

ADMINISTRATIVE CONTRACT

Matthew Gaugler	Director of Business	Step A, \$91,638	5/1/2017-7/31/2019
Michael Russ	Direct of Technology	Step A, \$77,041	4/10/17-7/31/2019*

(\*Correction)

SUPERVISOR CONTRACT

Stephen Rutherford	Technology Supervisor	Step 2, \$61,398.29	7/1/2017-6/30/2019
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**CERTIFIED:**

RESIGNATION\*

Vivian Pasa, LE Intervention Specialist, end of 2016-17 school year  
 Melinda Wracher, HS Intervention Specialist, end of 2016-17 school year

HOME INSTRUCTION TUTOR

Shannon Blair                      Stephanie York

CURRICULUM

Project Lead the Way (Robotics) program training and curriculum maps and SLOs for new program at Nordonia Middle School, paid at curriculum rate of \$27.41/hr., up to 50 hours.

Andrew Matlack

Third Grade reading assessment intervention for students that have not passed 3<sup>rd</sup> grade reading assessment, paid at curriculum rate of \$27.41/hr., not to exceed 60 hours

Dan Boyle

Planning of teacher professional development, paid at curriculum rate of \$27.41/hr., not to exceed 10 hours per week, effective 8/15/17 to 8/14/18

Angela Wojtecki

Planning and conducting Nordonia Google Academy, paid at curriculum rate of \$27.41/hr., not to exceed 50 hours per person, effective 5/1/17

Angela Cottrell                      Jason Witschey  
Kelly Nyzen                              Angela Wojtecki

Kindergarten Screening during the week of August 7-11, 2017, paid at the curriculum rate of \$27.41/hr., not to exceed 35 hours per person

Jennifer Beck                      Allison Merrill  
Crystal Danger                      Heather MacRaid  
Jen Gruber                              Nicole Occhionero  
Jaime Hoon                              Katie Patterson  
Amanda Juhasz                      Dawn Soukup  
Gina Kitchen                              Sandra Stanley

**SUPPLEMENTALS**

*(HS Athletics)*

HS Head Softball Coach              Amie Cormell (Resignation) effective 4/7/17  
HS Head Softball Coach              Margarita Covin, effective 4/7/17, 10.5% of remaining contract,  
\$4,111.06

*(HS Non-Athletics)*

HS Assistant Drumline              Becca Stronbel (Resignation) effective 2/23/17  
HS Assistant Drumline              Adam Ivey      1.25%              \$489.41

**EXEMPT:**

**RESIGNATION**

Cheryl Nist, Payroll Coordinator, effective 4/21/17

**CLASSIFIED:**

**RETIREMENT**

James Mantz, HS Custodian, effective 6/1/2017  
Pamela Meeks, LE Building Interventionist, effective 8/1/2017  
Rose Ostberg, NF Building Interventionist, effective 6/1/2017

**NEW APPOINTMENT**

Justin Moore (R), Maintenance Worker, 8.0 hours per day, 5 days per week, Classification V, Pay Grade VI, Step 0, effective 4/19/17, \$19.27/hr.

**SUBSTITUTE**

Mercedes Petite                      Substitute Custodian

Vote: Mr. Lahrmer, yes; Mr. Berchtold, yes; Ms. Matlin, yes; Mrs. McKinley, yes; Mrs. Strong, yes. The President declared the motion passed. Resolution 17-4-24-52.

Approve Re-Employment of Certified Staff (Requires separate motion)

1 – YEAR LIMITED CONTRACTS FOR 2017-18 SCHOOL YEAR

Megan Archer	Suzanne Harris
Shawn Bally	Drew Hoisington
Kelly Bartlett	Deborah Justus
Stephanie Brown	Gina Kitchen
Felicia Buntura	Maren LaGuardia
Elizabeth Buss	Christina Lantz
Patricia Carlini	Christopher Lemmo
Ashley Chaffee	Gina Lindesmith
Steven Charnas	Alvaro Martinez
Rachel Conard	Deborah McNellie
Kaitlin DeBord	Allison Merrill
Kathleen Dombroski	Lauren Miller
Heather Eckenrode	Erica Molnar
Lauren Genet	Kayla Moore
Sara Grigger	Shelby Mottern
John Myers	Matthew Simonetta
Matthew Neff	Lori Snider
Amanda Osborne	Anna Tolin
Katherine Patterson	Bridget Tuccillo
Angela Perrine	Deborah Wallace
Joanne Quesenberry	Kristin Watters
Danielle Ricchino	Courtney Wenzel
Brian Rudowsky	Melinda Wracher
Emma Sacha	Peggy Zahir
Sean Sandvick	

Vote: Mr. Lahrmer, yes; Mr. Berchtold, yes; Ms. Matlin, yes; Mrs. McKinley, yes; Mrs. Strong, yes. The President declared the motion passed. Resolution 17-4-24-53.

Approve New Contracts for the 2017-18 School Year (Requires separate motion)

CONTINUING CONTRACTS FOR THE 2017-18 SCHOOL YEAR

Andrea Ciavarelli  
Kristen Finley  
Lorraine Jordan  
Patrick Kavak  
Erin Kipp  
Brooke Leach Grable  
Angela Sutter  
Courtney Wolf

Vote: Mr. Lahrmer, yes; Mr. Berchtold, yes; Ms. Matlin, yes; Mrs. McKinley, yes; Mrs. Strong, yes. The President declared the motion passed. Resolution 17-4-24-54.

Approve Non-Renewal of Staff (Effective at the end of the 2016-17 School Year)  
(Requires a separate motion)

CERTIFIED HOME INSTRUCTION TUTORS

Shannon Blair  
Tracey Evans  
Donna Hujarski  
Diane Hunziker  
Lori Snider  
Stephanie York

CERTIFIED LONG-TERM SUBSTITUTES

Haley Collis  
Allison Debeljak  
Kyle Kalessa  
Alyssa Licker  
Kathleen Payne  
Emily Trautman

CLASSIFIED SUBSTITUTES

Atha, Sherry	Student Supervisor/Paraprofessional, Food Service, Clerical
Barucky, Gary	Student Supervisor/Paraprofessional
Beichner, Susan	Student Supervisor/Paraprofessional, Special Needs, Food Service, Clerical
Breimaier, Deborah	Student Supervisor/Paraprofessional, Food Service, Clerical
Butler, Darrell	Student Supervisor/Paraprofessional
Checki, Joyce	Student Supervisor/Paraprofessional, Food Service
Clark, Sharon	Student Supervisor/Paraprofessional, Special Needs, Clerical
Conyers, Ohnyema	Student Supervisor/Paraprofessional, Special Needs, Clerical
Covelli, Danielle	Student Supervisor/Paraprofessional, Special Needs, Clerical
Crockett, William	Student Supervisor/Paraprofessional, Special Needs
Deshane, Laura	Student Supervisor/Paraprofessional, Food Service, Clerical
Dusek, John	Custodial, Maintenance
Evans, Carol	Student Supervisor/Paraprofessional, Special Needs, Food Service, Clerical
Foust, David	Student Supervisor/Paraprofessional, Security
Funk, Laura	Custodial
Gagnon, Heather	Student Supervisor/Paraprofessional, Special Needs, Food Service, Clerical
Gammieri, Darlene	Student Supervisor/Paraprofessional, Food Service
Gillen, Lori	Student Supervisor/Paraprofessional, Food Service
Gray, Christine	Student Supervisor/Paraprofessional, Food Service
Henderson-Rusnack, Kathleen	Student Supervisor/Paraprofessional, Food Service, Clerical
Hoover, Dana	Student Supervisor/Paraprofessional, Special Needs, Clerical
James, Asia	Student Supervisor/Paraprofessional, Special Needs, Food Service, Clerical
Jurcago, Christopher	Student Supervisor/Paraprofessional, Food Service, Custodial
Kasmer, Nicole	Student Supervisor/Paraprofessional, Special Needs
Kilgore, D'Andre	Student Supervisor/Paraprofessional, Special Needs, Clerical
Krempasky, Sally	Student Supervisor/Paraprofessional, Clerical
Larrick, Lisa	Student Supervisor/Paraprofessional

Leon, JoAnn	Student Supervisor/Paraprofessional, Special Needs
LePore, Janet	Student Supervisor/Paraprofessional
Marr, Barbara	Food Service
McNabb, Lois	Student Supervisor/Paraprofessional, Special Needs, Food Service, Clerical
Metz, Linda	Student Supervisor/Paraprofessional, Food Service, Clerical
Mika, Linda	Food Service
Miller, Patricia	Student Supervisor/Paraprofessional, Special Needs
Mitchell, Debbie	Student Supervisor/Paraprofessional, Special Needs, Food Service, Clerical
Mitschke, Erika	Student Supervisor/Paraprofessional
Morrel, Virginia	Student Supervisor/Paraprofessional, Custodial
Nemeth, Carol	Student Supervisor/Paraprofessional, Food Service, Clerical
Patel, Asmita	Student Supervisor/Paraprofessional, Food Service
Petite, Mercedes	Custodial
Pitts, Joyce	Student Supervisor/Paraprofessional
Pretzloff, Lucia Anne	Student Supervisor/Paraprofessional, Special Needs, Security
Ralls, Laura	Student Supervisor/Paraprofessional, Special Needs
Roznik, Iva	Food Service, Clerical
Schechtman, Pamela	Food Service
Schultz, Yolanda	Student Supervisor/Paraprofessional, Food Service, Clerical
Siegel, Barbara	Student Supervisor/Paraprofessional, Special Needs, Food Service, Clerical
Smith, Theresa	Student Supervisor/Paraprofessional
Sprang, Santina	Student Supervisor/Paraprofessional, Special Needs, Food Service, Clerical
Stephens, Lisa	Student Supervisor/Paraprofessional, Special Needs, Food Service, Clerical, Custodial
Swiatek, Ronald	Custodial
Swiatek, Scott	Custodial
Tater, Kim	Student Supervisor/Paraprofessional, Special Needs, Food Service, Clerical
Townes, Lewis	Custodial
Trivisonno, Denise	Student Supervisor/Paraprofessional, Special Needs, Clerical
Turner, Brenda	Student Supervisor/Paraprofessional, Special Needs, Food Service, Clerical
Ulrich, Jennifer	Student Supervisor/Paraprofessional, Special Needs, Clerical
Walerski, Mary Alice	Food Service
Weinberg, Virginia	Clerical
Wolfe, Michael	Student Supervisor/Paraprofessional, Special Needs
Wolff, Sharon	Student Supervisor/Paraprofessional, Special Needs, Food Service, Clerical
Yorkievtz, Kelli	Student Supervisor/Paraprofessional, Food Service
Zajc, Lura	Student Supervisor/Paraprofessional

Vote: Mr. Lahrmer, yes; Mr. Berchtold, yes; Ms. Matlin, yes; Mrs. McKinley, yes; Mrs. Strong, yes. The President declared the motion passed. Resolution 17-4-24-55.

#### **TREASURER'S RECOMMENDATIONS**

Mr. Berchtold moved and Mr. Lahrmer seconded to approve the following consent items:

- Special Meeting Minutes for 3/20/17
- Regular Meeting Minutes for 3/20/17
- Special Meeting Minutes for 4/10/17
- Financial Statements for the month ending March, 2017

- Auxiliary Services Agreement for Employment Services for 2017-18 school year for St. Barnabas

Vote: Mr. Lahrmer, yes; Mr. Berchtold, yes; Ms. Matlin, abstain; Mrs. McKinley, yes; Mrs. Strong, yes. The President declared the motion passed. Resolution 17-4-24-56.

Now and Then Statement – Athletics/Baseball

Mr. Berchtold moved and Mr. Lahrmer seconded the motion to approve the Now and Then Statement:

Vote: Mr. Lahrmer, yes; Mr. Berchtold, yes; Ms. Matlin, yes; Mrs. McKinley, yes; Mrs. Strong, yes. The President declared the motion passed. Resolution 17-4-24-57.

**EXECUTIVE SESSION**

Mrs. Strong moved and Mrs. McKinley seconded to move into Executive Session at 8:07PM for the consideration of employment of personnel and for reviewing negotiations or bargaining sessions with employees concerning their compensation or other terms and conditions of their employment.

Vote: Mr. Lahrmer, yes; Mr. Berchtold, yes; Ms. Matlin, yes; Mrs. McKinley, yes; Mrs. Strong, yes. The President declared the motion passed. Resolution 17-4-24-58.

The Board returned to the public meeting at 9:00 PM.

**ADJOURNMENT**

Mr. Berchtold moved and Mrs. Strong seconded to adjourn the meeting at 9:04PM. The President declared the motion passed. Resolution 17-4-24-59.

  
Chad M. Lahrmer, Board President

  
Karen E. Obratil, Treasurer/CFO

Treasurer's Note: The meeting was video recorded.